

REPORT TO: PENSION SUB-COMMITTEE OF THE POLICY & RESOURCES COMMITTEE & PENSION BOARD– 7 DECEMBER 2020

REPORT ON: PROPOSED TIMETABLE OF MEETINGS FOR 2021

REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES

REPORT NO: 330-2020

1 PURPOSE OF REPORT

This report proposes a suggested programme of meetings of the Pension Sub-Committee & Pension Board in 2021.

2 RECOMMENDATIONS

It is recommended that Members of both Sub-Committee and Board examine the dates set out in the timetable in Appendix 1 and agree the proposed programme of meetings.

3 POLICY IMPLICATIONS

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

4 CONSULTATIONS

The Chief Executive and Head of Democratic and Legal Services have been consulted in the preparation of this report

5 BACKGROUND PAPERS

None

**GREGORY COLGAN
EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

26 FEBRUARY 2021

PENSION SUB-COMMITTEE & PENSION BOARD

TIMETABLE FOR 2021

Sub-committee date and time	Fund Manager to attend	Quarter / Year under consideration	Schedule of proposed committee reports *
Monday 8 March 2021 at 12pm	Goldman Sachs	31 December 2020	<ul style="list-style-type: none"> - 2020 Triennial Valuation - Treasury Management Policy and Strategy - Business Plan - Funding Strategy Statement - Pension Administration Strategy - Statement of Investment Principles Review - Annual Audit Plan 2021/22 - Annual Investment Performance Review - Training Plan and Policy - Risk Policy - Annual Internal Audit Report 2020/21
Monday 21 June 2021 at 12pm	Schroders	31 March 2021	<ul style="list-style-type: none"> - Unaudited Annual Report and Accounts - Annual Governance and Governance Compliance Statements - Environmental, Social and Corporate Governance Policy
Monday 20 September 2021 at 12pm	Baillie Gifford	30 June 2021	<ul style="list-style-type: none"> - Draft Audited Annual Report and Accounts - Annual External Audit Report 2020/21 - Annual Treasury Management Activity
Monday 13 December 2021 at 12pm	Fidelity	30 September 2021	<ul style="list-style-type: none"> - Proposed Timetable of Meetings for 2022 - Annual Assessment of Investment Advisory Services - Pension Administration Strategy

* The following standard committee reports will be received quarterly – Quarterly Funding Update, Risk Register, Pension Administration Performance and Investment Performance Summaries. Bi-annual reports will be received for Socially Responsible Investment Activities and Securities Lending.

NOTE

Due to circumstances, all meetings are being held remotely. Following ease of restrictions, the joint meetings will be held in Committee Room 2 or 3. The Committee Room will be available for half an hour prior to the meetings for the Pension Board to meet, if required.